

MINUTES – BOARD OF HEALTH

Date: February 23, 2017

Place: Town Office Building

Present: Caitlyn Rock, Kristy Paciorek, Ken Kushi, Stephen Ball-Health Agent;

Absent: Dave Zarozinski & Debbie Palmer: Hillside Environmental

Other Present: Dalilia Gomes-Fhstopp4 tobacco Group

6:05PM– Meeting called to order.

APPOINTMENT:

- Dalilia Gomes representing fhstopp4 tobacco group met with the board regarding appointments and assignments within their organization. Ms. Gomes noted that Dennis Lacourse will continue with compliance checks along with Ms. Gomes. Fhstopp4tobacco reports the Town of South Hadley is the fiscal agent for the organization. They will also continue with warning notifications and education opportunities. Mr. Kushi MOTION to accept Dalilia Gomes and Dennis Lacourse as authorized agents for tobacco enforcement related activities, Ms. Paciorek SECOND, Vote 3-0.
- Motion Ms. Paciorek to accept **Minutes of January 30, 2017** Second Ms. Rock, Vote 3-0

HILLSIDE ENVIRONMENTAL UPDATE:

- Hillside representatives were not available to attend meeting and reported there were no updates to report to the Board.
- Rental Housing permitting tabled until summer.

NEW BUSINESS

- Ms. Paciorek MOTION to accept 2016 ANNUAL REPORT as amended, Mr. Kushi SECOND, Vote 3-0
- FY18 BUDGET was discussed. Members inquired to the Town Administrator regarding COLA increases for the Health Agent and Secretary. The Town Administrator advised COLA increases will be provided to all employees upon recommendation from the Personnel Committee and subsequent approval of the Board of Selectmen.
- Reviewed FY18 BUDGET REQUEST AS SUBMITTED. Ms. Paciorek MOTION to approve budget as presented, Mr. Kushi SECOND, VOTE 3-0.
- Approved Hillside Environmental FY18 Contract and signed letter of support to the Board of Selectmen.

HEALTH AGENT UPDATE:

- 1 Final Inspection and COC have been completed.
- Copy of work performed has been provided to the Board of Health Secretary
- **Next Board of Health meeting:** March 20, 2017
- Mr. Kushi MOTION to adjourn at 6:40PM Ms. Paciorek SECOND, Vote 3-0.

Respectfully submitted,


Kristy Paciorek

Recording Secretary